

Hillside Student/Parent Directory, Weekly Newsletter & Voice Shot (Emergency Contact) Information

Hillside Parents/Guardians,

In our ongoing commitment to effective communication and safety, the Hillside PTC funds both a student directory and Voice Shot, an emergency phone contact system. Voice Shot enables us to efficiently contact many families at one time in the event of an emergency at Hillside School by allowing me to send a brief recorded message.

For example, if we lost our water supply at Hillside at 9:00 am, we would need to bus students to an alternate site for the day (typically Broadmeadow School). Given this scenario, I would record a brief message alerting parents to this fact with instructions for end-of-day pick up. The two contact numbers that you give us would be dialed and my message played for you or into your voice mail. Voice Shot continues to dial the number until either a human answers or a machine picks up.

Thank you for your help in our commitment to safety.

Michael Kascak, Principal

Voice Shot (Emergency Contact) Information – Please make corrections on the right.

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|---|--|
| Please provide us TWO phone numbers which you would want dialed automatically if there is ever an emergency at Hillside School. <u>Pager numbers and extensions do not work.</u> We suggest at least one number be a parent cell or other number which is checked regularly. | |
| <u>Voice Shot (Emergency Contact) #1</u> | |
| <u>Voice Shot (Emergency Contact) #2</u> | |

Student/Parent Directory Information – Please make corrections on the right.

| Parent/Guardian's Name(s) | Updates |
|----------------------------------|----------------|
| <u>Mother/Guardian</u> | |
| <u>Father/Guardian</u> | |

| Child(ren)'s Names/Teachers/Grades | Updates |
|---|----------------|
| | |
| | |

| | Updates |
|---|----------------|
| <u>Address (Street, City, Zip)</u> | |
| <u>Emails</u> | |
| <u>Home Phone</u> | |
| <u>Weekly Newsletter (online or paper)</u> | |

Please DO NOT include my child(ren)'s address/telephone number in the student directory.
 If the above box is not checked your information will be included in our student directory published in October.

Parent Signature

Please return this form with your youngest child by as soon as possible!
Only 1 form per family